

# Friends of Emscote Infant School

Minutes of the meeting held on Tuesday, May 22<sup>nd</sup>, 2017 at 7:30pm

## Attendees:

Katharine Sherratt (Chair), Ali Cole (Treasurer), Rachel Ashfield (Teacher), Tom Ives, Sandy Wiles, Nat Barber, Jen Brewer and Helen Rose.

## Apologies

Alice Jones, Sarah Best, Emma Tracey, Karine Jacques, Louise Fryearson, Lucy Boneham, Vicky Brown, Dawn Blakemore, Marian Nelson, Maider Gantxegi and Claire Keene.

## Agenda:

### 1. Minutes from previous meeting

No comments from last meeting.

### 2. Summer Fayre Saturday 8<sup>th</sup> July 12 – 2pm

- (a) Clash with slimming world booking sorted (they will move their location).
- (b) CCFC – FOC speed shot probably not available this year (rota system with other schools). Katharine has contacted them and asked for an alternative, or a raffle prize. Beat the goalie game can still be run with a volunteer goalie (maybe an all saints junior child).

(c) Bouncy castle booked for £70. Ali to pay cash on the day.

(d) Three possible volunteers for face painting – Sophie, Sharon (& Kerry? – from Scallywags). Katharine will make contact ASAP.

(e) Summer artwork project will be available for sale at the summer fayre. It was agreed that this year we will create a tea towel for each year group illustrated by pupils. Whole year group can do colour self-portraits on an a6 sheet. £12 set up charge for the company to arrange the artwork per tea towel (year group.) The tea towels will cost £6 each.

#### (f) Stalls

Less is more with volunteers and stalls (better to have plenty of volunteers with a fewer stalls).

Several contacts to ask to volunteer for Henna tatoos – Katharine will follow up.

Miss Ashfield will speak to Mrs Hart to see if she will help with glitter tattoos.

Kids and parents can volunteer to run a stall – will be advertised in the next newsletter.

New stalls suggest – Colour Dash, Welly Wanging, Coconut Shy.

Stalls list will go up in reception after half term for volunteers with the hamper list for donations.

(g) Katharine and Ali to Liaise regarding prizes once stalls finalised.

(h) Tombola ticketing will take place on Friday 7<sup>th</sup> July between 9.15 and 11.15  
- volunteers will be needed to help with this.

(i) BBQ – jumbo hot dogs, burgers, cheese burgers, onions and samosas all agreed. Tom Ives happy to help run the BBQ – including a veg skewers option.

30 portions of popcorn will be sourced by Sandy Wiles.

Ice creams will be sold again and Sandy Wiles offered to run this with her husband.

Fruit kebabs will be on sale to try something healthy.

Shade/shelter options were discussed. Katharine to discuss safety of gazebos with Mr Querakt before making an approach to parents in the newsletter.

(j) Pimms, prosecco, lager and soft drinks agreed.

(k) Raffle prizes secured so far –  
prize 1 (JLR Experience drive - half day = £400 value)  
prize 2 summer hamper  
prize 3 warwick castle tickets

Also received a second driving experinec, family tiket for the Space Centre in Leicester.

More prizes needed – members to see what they can secure. Katharine asked everyone to keep Marian up to date with any plans to contact anyone.

(l) Katharine will seek volunteers to help sell tickets nearer the time. All Saints summer fair is on Friday 14<sup>th</sup> July and the draw will take place on Monday 17<sup>th</sup> July.

(m) Katharine to arrange banner to go up and posters. A newsletter will go out after half term.

(n) Katharine is trying to arrange an arena with demonstrations from various clubs.

Fiery Feet – Sophie is happy to teach the children a routine, but is unable to attend as it is a Saturday. She has asked f a teacher is able to lead it. Miss Ashfield will speak to her.

Drama – Katharine will speak to the ladies on Friday

Zumba demo unlikely, but Miss Ashfield offered to lead a group dough disco.

Choir – Katharine will speak to Miss McLean.

Soak the Teacher will be part of the timetable and Alice has offered to use the PA system for announcements.

### **3. Finances Update**

Garden – Aldi didn't donate in the end so Katharine had arranged to buy plants for reception after speaking to Ali. They cost £61.

Young voices contribution not needed this year (£100) as school are paying.

The increase on pantomime cost is £100 less than expected at £100.

£569 – made at Easter Bingo

£215 – made on Easter Tombola

£300 – made at Spring craft

£226 – made at Disco (30 children less than previous year.) Could be due to less promotion of it, with lots of other events being promoted (walk for wildlife.) Wasn't in the first newsletter (after Easter).

Balance is £5k approx.

Outgoings soon: £100 for year 2 party, £600 for school trip, £20 for samosas  
Incomings soon: £400 match funding, Summer Fayre, Summer Raffle, Summer Artwork project.

End August estimate/expected balance £6,400.

£3,000 needed for contribution to outdoor class room – to be completed during the summer holiday.

Therefore £3,400 left which covers all of the normal expenditure in the Autumn term.

### **4. AOB**

New Parents Induction evening will take place on Thursday 15<sup>th</sup> June.

Tom to ask if Antony Williams will speak as he has in the past (@ 7.30pm).

This has since been confirmed. Katharine will join Anthony at the event to speak to new parents. Katharine to let the office have a newsletter and letter to go inside the packs for parents.

Jen suggested we recommend a labelling company to new parents, in their new parent pack. Friends will receive funds for referrals of the orders.

Spare uniform will be sold at the event. Katharine in contact with Stickins and will let the office have slips for the packs.

Katharine to arrange a uniform sale in the playground after half term – to include Emscote and All Saints jumpers. Katharine to promote at the Pre-School for new starters.

Ali Cole informed the committee that she intends to step down as Treasurer at the AGM in October. Ali wanted everyone to know early so that people could consider whether they would like to volunteer to take over well ahead of time.

### **5. Next Meeting**

Monday 18<sup>th</sup> September at 7.30 pm