

## All Saints and Emscote federation Governors Meeting 12<sup>th</sup> September 2016

1. Present - Ed Leung, Sandra Barnsley, Andrew Baugh, Debi Cossins, Sandra Sutherland, Jon Queralt, Margherita Finney, Pat Daly, John McRoberts, Alex Blakemore, Louisa Clarkson
2. Apologies – Louise Stephenson, Diane Thompson, Ivor Westmore
3. Declaration of pecuniary Interests- None were declared. Register of interest forms had been distributed to governors before the meeting.

4. Welcome to Alex Blakemore - Dan Cale replacement.

Alex introduced himself :

- Aeronautical degree, works at Jaguarlandrover
- Business manager
- Partially qualified management accountant
- Has a child in reception at Emscote

The governors introduced themselves

5. Election of Chair and Vice Chair - EL is stepping down this year.  
John McRoberts offered to take on the Chair role as he has time allocated through work to be a governor.

PD nominated JMCR

MF seconded

Vice Chair – EL nominated PD

ABaugh seconded

PD Voted in

6. Election of other officers -  
New Committees

JQ – Showed a power point of the governor structure at Snitterfield School including frequency of meetings etc

There are 4 to be committees

- Teaching and Learning committee
- Resources
- Children/ families/ Community Committee
- SIAMS

Good idea to complete a parent skills audit - Find out who is good at what area and draft in when needed,

The main differences between Snitterfield and the federation are

- Meetings are short
- Governors send questions to head or chair in advance – get answers at meetings or emailed back with answers
- Governor meetings are to talk specific actions eg PP children

All governors need to know what are the actions to be taken – key way to drive on

Work will be done in between meetings not just reliant on asking questions at the meetings, this will speed up meetings.

All governors will be given We learn addresses with a shared filing system for minutes and data etc which will be available online.

Questions should be given to SLT before the meetings

Progress measurement is ongoing in committees.

FGB to be kept short – only reporting major things and an oversight of other committees.

Each other committee to have a chair who will provide a brief synopsis.

JQ – The Governor handbook is a useful document. Relevant to each committee.

SIAMS committee will meet during the day.

There seem to be more governors on the Snitterfield model than we have– but Ofsted advised reducing.

The governor handbook suggests cherry picking governors – find specific people to help with specific needs.

JMCR has spoken to Liz Thompson about coming on the teaching and learning committee.

- Resources – DC, AL, EL, AB LC and AWB
- Teaching - LS, PD, NJ, AT, Alex and Ed

JMR to focus on policy

SIAMS- AB, PD, SB, MF, Diane Thompson.,

Community – LC, IW, MF, SB and JMR

AB – no election involved. Find out what want first.

Associate governors can be called in for specific role and time – don't need to be elected can be co-opted. They do not have to be part of the school community, this can get rid of personal opinions..

Only need one parent governor needed

- Marketing/ Safeguarding – more governors are needed for these areas. SS and MF to carry on with safeguarding in both schools.
- Resources – needs a financial background – Dan was good with finance – Alex can shadow what Dan did.
- Could do with someone to source bids etc - RR knows someone that does this for scouts - Ask Janette Eslick

#### Other ideas for new committees

- Communities – PR/ Marketing? Better links with extended community.
- Can we find people to visit or work out visits
- National grid – Imagineering Club has stopped and waiting for new people to take over.

- Performance Committee – PD and MF
- Health and safety – Andrew Baugh
- Safeguarding – whistleblower – Louisa Clarkson separate from safeguarding
- Other panels to be put together when needed
- Pay Panel – AB, PD and JMR

#### First meeting dates

Teaching learning 26<sup>th</sup> Sept

Resources – 21<sup>st</sup> Nov

Community 10<sup>th</sup> Oct

FGB 28<sup>th</sup> Nov

Locations of meetings – Committees All Saints

FGB Emscote

#### Any other Business

DC reported that the reception children had their first day and had started well. There are some characters!

Those with healthcare plans had also done really well. A lot of time had been spent on getting ready for them, there will need to be more support if they get to be full time quicker. Action plans are in place. Emscote have advertised for an additional helper.

AL is looking into it how this affects the budget

Nothing has been received back from Nigel Minns.

Alex Blakemore gave his comments as a new parent that it had been really good having both heads around at the start and end of school, he felt there was someone to speak to if needed.

DC reported that the staff are doing really well

SS added that Year 3 have also settled really well as has the new teacher in Year 4

EL asked about setting up governor visits as these have been lacking - Binding them up with actions from first committee meetings and have specific objectives will be more structured.

Governors should get newsletters from Emscote and All Saints – RR to check why not receiving from Emscote.

JMR – Asked if Governors could have new photographs for the board – School photos are being taken on 7<sup>th</sup> Oct at AS

Next meetings 26<sup>th</sup> Sept teaching and learning at All Saints 5.45pm